

BY-LAWS OF THE PHILATELIC SOCIETY OF LANCASTER COUNTY (Rev.25 Jan 2015)

ARTICLE I

NAME AND MISSION

Section 1: The name of this organization shall be the Philatelic Society of Lancaster County (Hereafter known as "Society.").

Section 2: The mission of this organization shall be to promote philately in all its facets and to encourage relationships among stamp collectors.

ARTICLE II

MEMBERSHIP

Section 1: Any person of good repute who makes proper application in writing on a proper form along with payment of dues may be considered for membership.

Section 2: Two classes of membership shall exist: (a) Junior member-anyone under age 16 may be considered for membership if given their parent's or guardian's consent, and (b) Regular member-anyone age 16 or over.

ARTICLE III

OFFICERS

Section 1: Elected officers shall consist of the President, 1st and 2nd Vice President, Secretary, and Treasurer. In addition, the President shall appoint chairmen to operate the following standing committees: Program, Membership & Hospitality, Newsletter, and Publicity. These nine persons will make up the Board of Directors. In addition, the Immediate Past President will serve as advisor to the Board without voting rights at Board meetings.

Section 2: President-The President shall have general charge of the business and affairs of the Society, preside over all meetings of the Board of Directors and the Society, appoint all standing and *ad hoc* committees, and be a member, *ex-officio* of all committees. He/she shall pass down all Society records to the incoming President at term's end and serve as a non-voting Advisor to the Board of Directors upon completion of his/her term.

Section 3: 1st Vice President-The 1st Vice President shall preside at all functions in the absence of the President. The 1st Vice President shall assume such portions of the general oversight of the affairs of the Society as may be assigned by the President.

Section 4: 2nd Vice President-The 2nd Vice President shall serve in the absence of the 1st Vice President and the President when needed. The 2nd Vice President shall assume such portions of the general oversight of the affairs of the Society as may be assigned by the President.

Section 5: Secretary-The Secretary shall conduct all Society correspondence including correspondence with philatelic societies. The Secretary shall also keep and maintain records of

the meetings of the Society and of the Board of Directors and submit such for publication in the Society's official newsletter.

Section 6: Treasurer-The Treasurer shall receive and take charge of all monies and properties of the Society. He/she shall deposit all monies in the designated accounts of the Society. The Treasurer shall keep strict account of receipts and disbursements and prepare a monthly financial report for publication in the Society's official newsletter. The Treasurer will prepare all official documents needed for the Society's sales tax, non-profit status, and/or any other regulatory documentation that is required. The President and Treasurer will be the only officers of the Society to sign Society checks for disbursement of funds. Types and numbers of accounts shall be designated by the membership as necessary for the best interests of the Society.

ARTICLE IV

NOMINATIONS AND ELECTIONS

Section 1: The elected officers of the Society, as mentioned in Section I of Article III, shall be nominated as necessary at the regular meeting in October of each year, and shall be elected at the November meeting or the next regular meeting that follows. The terms of officers shall be: President-one year; 1st Vice President-one year; 2nd Vice President-one year; Secretary-two years; Treasurer-two years. The President and the 1st and 2nd Vice Presidents have a three year commitment. This shall start with the nomination and election of an individual as 2nd Vice President who shall remain in this position for one year (year one). The following year the 2nd Vice President automatically ascends to the position of 1st Vice President to serve for one year (year two), and in the year that follows, the 2nd Vice President rises (now the 1st Vice President) to the Presidency to serve for one year (year three).

Section 2: At the end of a term in office, an elected officer may not run for another term in the same office for one year, unless given Board approval. They may, however, hold any other elected office or appointed position in the Society.

Section 3: Nominations of all officers shall be from the floor, written or voice, and not by any Nominating Committee. All elections thereafter shall be by floor vote. Written ballots will be used in all instances where there is more than one candidate for an office.

Section 4: The newly elected officers shall assume their respective offices in the January following their election.

Section 5: In the case of a vacancy in any office, for any cause, the vacancy shall be filled by appointment by the President with Board approval unless the remaining term is for more than one year in which case a special election will be held to fill the vacancy. If the vacancy is in the position of President, the 1st Vice President will automatically fill the vacancy, and the 2nd Vice President will move up to fill the vacancy left by the ascending 1st Vice President. An election will then be held to fill the vacancy to complete the term of the 2nd Vice President. This new officer will then move up to 1st Vice President for one year and then to President for one year as specified in Section 1 of ARTICLE IV.

ARTICLE V

MEETINGS

Section 1: Meetings shall be held monthly on the second Wednesday of each month.

Section 2: Regular monthly meetings, or any special meeting, shall be held at such place as the Board of Directors or the President shall designate.

Section 3: For the purpose of business meetings, at least ten (10) members in good standing must be present to conduct any business requiring membership approval.

ARTICLE VI

DUES and ARREARS

Section 1: The individual membership dues shall be paid once-per-year, due on or before January 2 of each year. The amount of annual dues shall be set by the Board of Directors and approved by membership. Increases in dues will be considered as necessary.

Section 2: Any member whose dues are more than six months in arrears will be dropped from membership following either written or electronic notification.

Section 3: Any person joining the Society after the month of June of a given year shall pay dues of one-half the yearly rate.

Section 4: Dues for Junior membership shall be one-half of the rate of that for Regular membership.

ARTICLE VII

COMMITTEES

Section 1: Subject to the approval of a majority of residing officers, the President shall appoint any committees designated by these by-laws or appropriate as necessary to conduct the business of this Society.

ARTICLE VIII

EXPULSION

Section 1: If charges of misconduct on the part of a member of the Society are brought before the Board of Directors, it will be their duty to investigate said charges, notify the member against whom charges are brought. At a regular meeting the member shall be given a hearing. If the charges are found to be valid, the membership, by a majority vote of those present, may expel the accused member.

ARTICLE IX

AMENDMENTS

Section 1: Amendments to these By-Laws may be made by a majority vote of the membership present at the formal presentation of said amendment. Written notice of a proposed amendment shall be given to every member at least thirty (30) days before a regular or special meeting when said amendment shall be acted upon.

Section 2: Changes to By-Laws may be made as necessary.

ARTICLE X

DISSOLUTION

Section 1: In the event of the dissolution of the Society, the President and Treasurer shall be authorized to tender, after payment and settlement in full of all state, federal, and local taxes and any outstanding debts or financial obligations, the remainder of the Society's bank accounts and other property to the American Philatelic Society (75%) and the American Topical Association (25%).

By-Laws amended and revised on _____ by vote of the Society.

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